**EXAMPLE LETTER** to HGV/Hauliers/Companies

This red text should be deleted and any Grey text in this letter should be deleted and replaced with your own information, before making all text black.

Your address

Date

Dear Sir/Madam,

**HGV infringement of Road Traffic Order through Flockton**

Please be aware that there is an ongoing watch on HGV's travelling in an easterly direction through Flockton on the A637 from the Grange Moor roundabout. This is as a result of numerous vehicles over 7.5 tonnes ignoring the prohibition notice.

Both Kirklees Council and the West Yorkshire Police are assisting with this, with possible prosecutions to be made.

One of your vehicles was seen, and photographed, entering the village in this direction at a very busy time for the local Juniors and Infants School today at 3.40pm. The vehicle in question today was registration HV11 LBU. I’m sure you will know the vehicle and driver in question. The restriction is there for safety reasons, due to the narrowness of the road and pavements along this stretch, in particularly used by parents and children to reach the Junior School. Currently there is a campaign by villagers for a short bypass to skirt the village, making life better for both villagers and traffic wanting to get directly to the M1 without a long diversion.

A bypass would ease and improve the situation for all traffic. Information on this wished-for bypass can be found on a dedicated website, flocktonbypass.co.uk, showing how seriously this matter is being taken. Your support would be welcomed, as would any from the haulage industry. Please make all your drivers, and any others you may have contact with, aware of this action as it may well be followed up with prosecutions. Such an outcome is not down to the villagers of Flockton – they are just concerned about the levels of traffic, and the safety of all residents and visitors. I trust you can appreciate these concerns.

Thank you.

Yours faithfully,

Sign here

Your name